



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
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**MINUTES OF THE NEIGHBOURHOOD PLAN MEETING HELD ON
WEDNESDAY 18th January 8.30PM AT THE WESLEY CENTRE, PADDOCK
WOOD.**

APOLOGIES: David Henshaw, Andy Clements

PRESENT: Sarah Hamilton (Chairman), Meryl Flashman (Secretary) Richard Barsley,
John Flashman, Jim Large, Andy Mackie, Jeremy Thompson, Carol Williams

In attendance: Rodney Atkins (PWTC), Rebecca Roberts (Green Infrastructure group),
Sarah Mewett (SMEW Consulting), Mark Noteman (Green Infrastructure Group), Mrs Sylvia
Lewis (resident)

1. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Wednesday 16th November 2016 were approved.

2. MATTERS ARISING FROM THE PREVIOUS MINUTES

The lease for the John Brunt public house is still for sale.

3. REPORTS FROM WORKING GROUPS

Town Centre Regeneration report (RB):

- Many businesses in Paddock Wood still unaware of NP.
- Young people want cheap and relevant shops and somewhere to meet.
- Quality restaurants and wider variety of shops required. Too many similar shops eg charity shops
- No shop units currently available in centre. Should use derelict land and create central hub with an occasional market.
- Maintenance of town centre needed.
- Footfall falling over past couple of years. 70% businesses surveyed so far believe turnover dropped as result of car park charges.

Sports and recreation group report (CW):

- focussed on sport so far due to makeup of group. Recreation to be focus of next meeting. Facilities for rugby and football not adequate – would like one area for these sports. Indoor sports area also required. Many people attend venues for netball, football, cricket, tennis, gym, swimming etc outside Paddock Wood. Some underused facilities particularly at Mascalls School.

Heritage group report (SH, MF):

Most information required by Feria has already been documented. A group is being established.

Green Infrastructure group:

Meeting next week.

4. FUTURE PUBLIC CONSULTATION AND PROMOTION OF NEIGHBOURHOOD PLAN

Sarah Mewett has now been appointed to manage Social Media interactions in an attempt to involve as many Paddock Wood residents as possible in the development of the Neighbourhood Plan.

Actions being undertaken include:

- revising questionnaire for Community Centre and advert for Contact and Town Crier.
- Devising promotional flyer for March.
- Monitoring paddockwoodplan@mail.com email address
- Collating responses for February event
- liaison with Richard Eastman from Feria
- Regular Facebook posts.

SM requested information from the groups that could be used in Facebook posts.

5. SECRETARY'S REPORT

Adverts have been placed in the next editions of Contact and the Town Crier. Invitations to the next event have been sent to Paddock Wood businesses and organisations. SH thanked MF for this.

6. TREASURER'S REPORT

EXPENDITURE TO DATE 31st DECEMBER 2016

Supplier	Income	Expenditure	Balance
opening balance			
from PWTC	£10,000.00		£10,000.00
Alison Eardley Groundwork (grant)	£8,000.00		£17,300.00
PWTC (postage, stationery & printing)		-£221.08	£17,078.92
Travel expenses (A Mackie)		-£13.00	£17,271.60

Publicity for events		-£1,888.42	£15,383.18
Feria		-£12,451.10	£2,932.20
Hire of St Andrews Hall		-£266.40	£2,665.80
Training Fees		-£229.00	£2,436.80
General expenses		-£8.22	£2,428.58
2016 contribution from PWTC	£20,000.00		£22,428.58
Publicity materials		-£329.49	£22,099.09
Feria		-£2,647.77	£19,451.32
Hire of school hall		-£80.00	£19,371.32
TOTAL	£38,000.00	-£18,834.48	£19,371.32

7. ANY OTHER UPDATES

- Community Centre (AM): questionnaire will also be online (Survey Monkey). Various searches and reports have been completed. Covenants still need to be sorted. Draft business plan completed. Looking for tenants for Community Centre. 106 money listed on planning applications -£700 000 from the two sites earmarked for community centre. The Town Council agreed unanimously (October 2016) that IN PRINCIPLE they would take out a PWLB loan of up to £1.5m to fund a new community centre – subject to consideration by the Finance Committee and public consultation.
- Residential Regeneration – discussion deferred
- Signage in the town needs to be improved.
- Crossing to the Health Centre was discussed at length.

8. A.O.B.

Venues for working group meetings – it is difficult to find suitable locations for these meetings.

Location of banners – The Batters, the station, the Memorial field, Putlands, and Mascalls were all suggested. MF to speak to Nichola Reay.

A member of the public asked whether boundary changes were affecting Paddock Wood.

9. DATE OF NEXT STEERING GROUP MEETING: Wednesday 15th February 2017, 8.30pm

10. Dates and times of future Steering Group meetings: 15th March, 19th April, 17th May, 21st June, 16th August, 20th September at 8.30pm

Meryl Flashman 12th February 2017