



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP
C/O The Podmore Building, St Andrews Road, Paddock Wood
Tonbridge, Kent, TN12 6HT
Telephone: 01892 837373
www.paddockwoodtc.kentparishes.gov.uk

**AGENDA FOR THE NEIGHBOURHOOD PLAN MEETING TO BE HELD ON
WEDNESDAY 16th November 7PM AT THE WESLEY CENTRE, PADDOCK
WOOD.**

APOLOGIES:

PRESENT:

1. MINUTES OF THE PREVIOUS MEETING

To APPROVE the minutes of the meeting held on Wednesday October 19th 2016 (already distributed)

2. MATTERS ARISING FROM THE PREVIOUS MINUTES

3. USE OF FACEBOOK

- Sarah Mewett to attend the meeting to discuss potential use of Facebook to engage with the public over the remainder of the project.
- The steering group need to decide whether to engage a professional to administer Facebook in order to raise the profile of the Neighbourhood Plan.

4. REPORTS FROM WORKING GROUPS

- Town Centre Regeneration
- Sports and recreation
- Heritage
- Green Infrastructure

5. FUTURE PUBLIC CONSULTATION

Richard Eastham has recommended that future engagement events should take place in January and March. Further information to be provided at the meeting.

6. SECRETARY'S REPORT

An article has been submitted for the December edition of Contact and the Town Crier. The November article has been given to Nichola Reay for placing on Town Council noticeboards.

7. TREASURER'S REPORT

Update on the budget.

At the Town Council Finance meeting in November it will be proposed to allocate the Neighbourhood Plan £15000 for 2017-18.

Meryl Flashman has met with Claire Stewart the Deputy Town Clerk in order to start completing the £1000 grant application.

8. ANY OTHER UPDATES

- Community Centre
- Residential Regeneration
- Wesley Centre
- Transport and Communication

9. DATES OF FUTURE MEETINGS

The Wesley Centre has now been booked by a paying customer from January on a Wednesday night. The steering group needs to decide whether to seek an alternative venue or meet at 8.30pm at which time the hall is available. The only evening that the Wesley Centre is available at an earlier time is Friday.

9. A.O.B.

10. DATE OF NEXT STEERING GROUP MEETING: Wednesday 21st December 2016, 7pm

Dates and times of future Steering Group meetings to be decided

Meryl Flashman
10th November 2016