



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP  
C/O The Podmore Building, St Andrews Road, Paddock Wood  
Tonbridge, Kent, TN12 6HT  
Telephone: 01892 837373  
[www.paddockwoodtc.kentparishes.gov.uk](http://www.paddockwoodtc.kentparishes.gov.uk)

**MINUTES OF THE NEIGHBOURHOOD PLAN MEETING HELD ON  
WEDNESDAY 20<sup>th</sup> July 7PM AT THE WESLEY CENTRE, PADDOCK  
WOOD.**

**APOLOGIES:** Sarah Hamilton, Carol Williams

Present: John Flashman (in the Chair), Mark Airey (Communications Officer), Richard Barsley, Meryl Flashman (secretary), David Henshaw (Treasurer), Jim Large, Andy Mackie.

Belated apologies from Jim Large for non-attendance at the previous meeting

In attendance: Richard Wareham, Geoff Wheddon, Jeremy Thompson

**1. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on Wednesday 15<sup>th</sup> June 2016 were approved.

**2. MATTERS ARISING FROM THE PREVIOUS MINUTES**

None

**3. VACANCY ON STEERING GROUP**

It was agreed unanimously that Jeremy Thompson should be co-opted on to the steering group. – Jeremy was formerly the manager of the Midland bank in Paddock Wood and has experience in finance, property management and the law relating to properties. He also has experience of making painful decisions which can be unpopular.

**4. SECRETARY'S REPORT**

In order to keep the N.P. in the minds of the local population, monthly articles are being placed in the Town Crier and Contact. Events are also being advertised in the Community pages of the Courier for both Paddock Wood and surrounding parishes.

**5. TREASURER'S REPORT (dated 18<sup>th</sup> July 2016)**

<u>Supplier</u>	<u>Income</u>	<u>Expenditure</u>
opening balance from PWTC	£10,000.00	£10,000.00
Alison Eardley		-£700.00
Groundwork PWTC (postage, stationery & printing)	£8,000.00	£9,300.00
Travel expenses (A Mackie)		-£221.08
Publicity for events		£17,078.92
Feria		-£13.00
		£17,271.60
		-£1,888.42
		£15,383.18
		-£12,451.10
		£2,932.20

Hire of St Andrews Hall		-£266.40	£2,665.80
Training Fees		-£229.00	£2,436.80
General expenses		-£8.22	£2,428.58
2016 contribution from PWTC	£20,000.00		£22,428.58
Publicity materials		-£329.49	£22,099.09
	£38,000.00	-£16,106.71	£22,099.09
<b>Fees still outstanding</b>			
Feria Urbanism		-£1,074.63	
Hire of School Hall		-£80.00	£20,944.46

There is currently not enough money in the budget to complete the project. A request will need to be made to Paddock Wood Town Council Finance Committee (in November) to budget for further funds to complete the project.

## **6. THE CARNIVAL**

The carnival stand was manned throughout the day. The public was asked to complete a postcard about their thoughts on the Neighbourhood Plan and the needs of Paddock Wood. 29 cards were completed which have already been circulated and placed on the Town Council website. As previously noted a swimming pool in Paddock Wood is considered to be a priority. People completing a card had the opportunity to win a bottle of Pimms. It was agreed that beach flags would be better than the pull up banner which is now damaged.

## **7. FERIA- URBANISM EXHIBITION/PRESENTATION AT THE PRIMARY SCHOOL**

The Primary School was filled to capacity, the presentation was well received and many positive comments were made by attendees. More postcards were completed both during and after the presentation. There was a significant difference between the type of comments made at the carnival and the update meeting. Paddock Wood people seem to like Paddock Wood and its friendliness. They also care about the town and want to influence it's development.

## **8. NEXT STEPS**

Following discussion it was agreed to approve the 8 key points of the summary report in principle subject to the feedback and analysis of the latest two events being included in the document.

It was also agreed to continue employing Feria through to the completion of the project although some additional funding will still be needed.

The Town Clerk is to be asked to proceed on this basis. Authorisation to accept Feria's quote should be sought at the next Town Council meeting. Action SH

## **9. COMMUNITY CENTRE UPDATE**

Concern was expressed by AM that no meeting has taken place recently although they should be held monthly. Jon White (TWBC) is believed to be investigating possible tenants for the Community Centre and starting to develop a business plan.

Sarah Hamilton arrived at the meeting at 8.45pm.

**10. A.O.B.**

- A Town Centre sub-group needs to be formed as a priority. David Marriott has offered to be part of that group. Tim Duncan from Lambert and Foster and Richard Barsley have also indicated that they might be interested in joining the group. This group would also have responsibility for investigating transport links. Action: Sarah Hamilton
- The establishment of groups to cover other needs of the town also needs to be pursued eg Wesley Centre, heritage, sports and leisure.
- The desire of Paddock Wood residents for a swimming pool was a potential cause of concern for some members of the Steering Group . Jeremy Thompson expressed his interest in leading an investigation into the feasibility of having a swimming pool.

**11. DATE OF NEXT STEERING GROUP MEETING:** Wednesday 17 August 2016 7pm at the Wesley Centre

Dates of future Steering Group meetings: 21 Sep 2016, 19 Oct 2016, 16 Nov 2016, 21 Dec 2016

Meryl Flashman  
14<sup>th</sup> August 2016