



PADDOCK WOOD NEIGHBOURHOOD PLAN STEERING GROUP  
C/O The Podmore Building, St Andrews Road, Paddock Wood  
Tonbridge, Kent, TN12 6HT  
Telephone: 01892 837373  
[www.paddockwoodtc.kentparishes.gov.uk](http://www.paddockwoodtc.kentparishes.gov.uk)

**MINUTES OF MEETING HELD ON  
WEDNESDAY 21<sup>st</sup> September 7 PM AT THE WESLEY CENTRE, PADDOCK  
WOOD.**

**APOLOGIES:** Richard Barsley, Carol Williams

**PRESENT:** SH, MF, JF, DH, JT, JL.

In attendance: Andy Clements, Barbara Giles, John Hall. Derek Boyle joined the meeting at 8.05pm

Apologies from members of the public: Ros Tucker, Steve Terry, Helen Zazzara

**1. MINUTES OF THE PREVIOUS MEETING**

To APPROVE the minutes of the meeting held on Wednesday 17<sup>th</sup> August 2016 (already distributed)

Following agreement from the Committee Point 2 of Matters Arising was amended to read as follows:  
CW is concerned that as a group we are not currently working on the policy statements drafted during the last session with Feria. These were not completed and need further work, particularly as work completed to date does not include all the areas outlined in Mark Airey's email to the group such as sports and leisure. It was explained that this work would continue once the working groups had reported back to the Steering Group. Further advice from Feria-Urbanism is awaited. The Committee agreed that it was important that policy statements on omitted areas should be included otherwise the Neighbourhood Plan will be incomplete. It was also confirmed that draft policy statements can be used in an attempt to influence planning applications.

**2. MATTERS ARISING FROM THE PREVIOUS MINUTES**

Feria-Urbanism has now been engaged to take the Neighbourhood Plan through to completion. A meeting will be held between Feria-Urbanism and Tunbridge Wells Borough Council on Thursday 22<sup>nd</sup> September.

**3. VACANCY ON STEERING GROUP**

After discussion it was agreed that Andy Clements would return to the steering group.

**4. USE OF SOCIAL MEDIA**

JT stated that his daughter Mrs Sarah Mewett might be interested in helping promote the Neighbourhood Plan through Twitter and Facebook. It was agreed that SH should contact both Mark Airey and Sarah Mewett to authorise them to discuss the role.

Social Media and the role of Communication Officer to be an October agenda item.

**5. ENGAGEMENT WITH THE YOUTH OF PADDOCK WOOD**

SH has contacted Mascalls school to see if any student might be involved in helping with Social Media.

John Hall also has considerable links with young people through the football clubs.

As CW not present it was agreed to discuss this item further in October .

## **6. SECRETARY'S REPORT**

An article has been submitted for the October editions of Contact and the Town Crier.

## **7. TREASURER'S REPORT**

No expenditure has taken place in the past month.

## **8. PROGRESS IN SETTING UP OF WORKING GROUPS**

Groups will be advised what they need to do once Feria has met with TWBC. Provisional membership of groups is attached to these minutes.

### *Town Centre*

This group is planning to meet on 28<sup>th</sup> September .

### *Sports and recreation :*

- SH spoken to Fusion.
- TWBC will be liaising with this group as a Borough strategy is currently being developed.
- John Hall reported that facilities for football in the town are not adequate and it is not possible for teams to be promoted to more senior leagues as none of the pitches meet the required specification. People often have to do their sport elsewhere. Facilities need to expand as the town expands. John Hall has an ambitious plan for the future which includes Paddock Wood Town reaching the Conference League. A 3g pitch at the Elm Tree sports ground was suggested to TWBC but it is not known whether this was considered feasible. Ideally, the football club is looking for a 25 acre site to bring all the sports pitches into one location.

### *Heritage and the Wesley Centre:*

There is a need for a base to store the Paddock Wood story. The Wesley Centre could potentially be an ideal site for a Heritage Centre. It was agreed that the first meeting of this group should take place in October and that Audrey Barber, who has an excellent pictorial history of Paddock Wood, should be approached to join this group, which will initially be led by SH.

It was suggested that the group could investigate the possibility of a Paddock Wood Heritage Centre becoming a satellite of Tunbridge Wells museum.

### *Environment:*

No-one has yet expressed an interest in being part of an environmental group.

PWTC Estates Committee is going to develop a green spaces management plan with an intention to audit the town's trees so that the Town Council can be more proactive rather than reactive.

### *Transport and communication:*

It was felt that a group should be set up to cover these issues

## **9. COMMUNITY CENTRE UPDATE**

The working group met last week and a Board meeting is scheduled for Monday 26 September. Meetings have taken place with potential tenants, the size of building is being considered, funding streams are being investigated, and potential effects on other sites. It is intended to do a survey of all the residents of Paddock Wood which will probably include a questionnaire asking what facilities people would like to see inside the Community Centre.

**10. A.O.B.**

The Goldings; both the Borough Council and the Housing Association seem reluctant to provide any updated information although several planning applications have been made. They have both been asked by the residents to consider redeveloping the area but have shown little interest in the proposal.

The Steering Group needs to produce a simplified guide to Neighbourhood Planning which could be circulated to residents of Goldings and elsewhere in the town to show how it could benefit them.

Derek Boyle spoke about the need to ensure an appropriate housing mix happens in the new developments . A document he has produced for the Town Council was circulated.

**11. DATE OF NEXT STEERING GROUP MEETING:** Wednesday 19<sup>th</sup> October 2016, 7pm at the Wesley Centre

Dates of future Steering Group meetings 16 Nov 2016: 21 Dec 2016

Meryl Flashman  
21<sup>st</sup> September 2016

Town Centre Group (including station)	Richard Barsley, Barbara Giles, David Marriott, Steve Terry, Juliet Fielding.
Sports and recreation group	Derek Boyle, Andy Clements, John Hall, Carol Williams, Ros Tucker
Heritage and Wesley Centre Group	Derek Boyle, John Flashman, Meryl Flashman, Sarah Hamilton, David Henshaw, Jim Large
Environment Group	
Transport and Communications Group	Derek Boyle, John Flashman, Jeremy Thompson